

Vendor Application Form

Thank you for your interest in becoming a vendor in our retail space. Please complete the application below. We review all submissions and will contact you if your products are a good fit for our shop.

Business Information

Business Name: _____

Owner Name: _____

Phone Number: _____

Email Address: _____

Business Address: _____

Website / Social Media: _____

Product Information

Type of Products You Sell (check all that apply):

- Handmade Goods
- Artwork
- Clothing/Apparel
- Home Décor
- Jewelry
- Food Items (non-perishable)
- Other: _____

Describe Your Products:

Are your products:

- Handmade
- Locally Sourced
- Commercially Produced

Pricing & Inventory

Average Price Range of Your Products:

- Under \$10

\$10–\$25

\$25–\$50

\$50+

How often can you restock inventory?

Weekly

Bi-weekly

Monthly

As needed

Booth / Space Request

Type of Space Requested:

Shelf Space

Wall Space

Table Display

Custom Space (describe): _____

Preferred Start Date: _____

Display Furniture / Vendor-Provided Setup

Do you have a table, shelf, or display platform you would like to use in your space?

Yes

No

If yes, please describe (size, material, condition):

*Vendors who provide their own display furniture may be eligible for a discount on booth or space rental. All items must be pre-approved and meet shop standards for size, condition, and overall appearance. Discount amounts will vary depending on the quality and usability of the provided setup.

Experience

Have you sold in retail or vendor spaces before?

Yes

No

If yes, where? _____

Additional Information

Do you carry liability insurance (if required)?

Yes

No

Any special display needs or requirements? _____

Anything else you'd like us to know? _____

Agreement

By submitting this application, you understand that:

Submission does not guarantee acceptance

All products must be approved before being displayed

Vendors must comply with shop policies and space guidelines

Any vendor-provided furniture must be approved prior to use and may qualify for a rental discount at management's discretion

Signature: _____ Date: _____

Submit completed application to:
choggarth@huerfano.org
or in person at our store location;
609 Main Street, Walsenburg, CO